**Agenda 12/05/14**

**Present JS, CP, LR, JN, GH, BJ, ET, OB, CC.**

**Apologies LY (well in Spain)**

**Committee Email CP**

* **Mobile numbers to be put on the google drive by all committee members, and emails of everyone to be sent out by CP. Old methods were to keep every email.**
* **JS archived everything 2012-2013. Each individual to archive what is not necessary, DO NOT DELETE. If you read something that is not relevant, mark it as unread.**

**Committee Projects JS**

* **Every committee member is to correspond with their predecessor regarding projects that they would like to continue.**
* **CP will create a folder in the Google Drive to document Aims and Achievements.**
* **We aim to be better at Campaigns and get along with the other liberation groups with more inter society socials.**

**Trans\* welfare**

* **There will be a by-election in week 12 during the committee meeting. JN and LR to publicise the event on all social media, CP to do so with the mailing list.**

**Webchat**

* **Nightline is to provide training to the Welfare Reps as “honorary members” in the new academic year.**
* **Regular times for the web chats are to be discussed with the entire committee.**
* **ET has been in contact with Nightline re training.**

**PSHE future JS**

* **The future of school visits tis to be discussed in the meeting on Tuesday and CM is to help with the transitioning of the project.**

**LGBT Lounge JS**

* **There is talk about the LGBT lounge being changed to a liberations hub so that its space can be used for storage by all. JS stresses that we do not need to feel pressured into transforming it into a liberations hub, however we should prove that we need it as a space**
* **GH will implement ideas of how we can use it as a base for more socials throughout the year, and from this we will gage its use.**

**Committee Photos ET**

* **Committee Photos are to be done in or after the Committee meeting of week 12, when the new Trans\* rep has been elected.**
* **JN is to take the photos which will be used in all the publicity.**

**Hoodies ET**

* **BJ is to purchase hoodies before the end of July and any design changes are to be done by JN and LR, who will communicate with the committee about this.**
* **BJ is also to buy T-shirts so that we can choose one or the other when being on socials. The price for the Hoodie and T-Shirt should come to £20.**
* **The LGBT design of the Hoodie will not be changed.**

**Handbook ET**

* **The Handbook is to be designed before ordering and will include information already present in the previous one, as well as information on regular socials (Tuesday social, coffee social, board games social and post-grad social).**
* **JN and LR will send out emails to the regular committee about what changer we should implement, and also give us deadlines on suggestions.**

**Business Cards ET**

* **Individual business cards will be used for each member of the Welfare committee members, and general ones will be designed.**
* **Again, JN and LR will send out emails to the committee asking for changes to it.**

**Free Condoms OB**

* **We hope to give out free condoms with all our other paraphernalia at the Fresher’s fair to promote safe sex. OB is to source them.**

**Campaigns**

* **We want to keep the Out in Sport campaign going and buy and design pins that people at the Sport’s Fair can wear.**
* **LY will co-ordinate this and make sure that there is link to the Inclusions Officer in every Sport’s booklet.**

**Freshers’ events and flyers**

* **For Freshers’ Fair, JN & LR will advertise and make posters for the Big Gay Night Out, which will take place on the Thursday, and GH will organise the route and make sure that there are alcoholic and non-alcoholic drinks options.**
* **The next day, a lunch social will be organised. GH will make sure that everyone’s dietary requirements will be met. On the Sunday we will organise a Board Games Social.**
* **The Tuesday Social will take place during Orientation week, Freshers’ week and the first week of term, although we will publicise as much as possible the one on the first week of term JN & LR will do so. It will effectively be a relaunch, and we will hopefully advertise all around the union.**
* **A post-grad social will take place in the week after Freshers and will occur in alternation with the coffee social**
* **All of the regular socials will have to be done in the first few weeks so that a socials routine is set in place.**
* **There is discussion of a Hiking social during the first term, ending in a picnic or at a pub/restaurant.**
* **When Climax does happen, GH will organise a pre-drinks social, JN & LR to publicise it.**
* **We will need to discuss whether we should have a goody bag at tour stall and if so, its contents.**
* **CC will investigate what goes on the international students in Orientation week, and target them.**
* **Furthermore, GH must make sure that we have a variety of events in the next academic year which are as inclusive as possible.**

**AOB**

* **The profile picture of the LGBT Facebook page is to be changed and be slightly more anonymous so that we can cater for students who may not be out to friends or family on Facebook.**
* **LR suggested that we have a cat in a party hat as our profile picture.**